

**Litchfield Park and Recreation
80 Doyle Road
Bantam, Connecticut 06750
April 30, 2012**

Meeting Minutes

Present: President Anne McCarthy (7:26), Secretary Diane Fredsall, Park and Recreation Director Brent Hawkins, Jim Keller, Ed Fabbri, Lisa Bauer, Helen Bunnell (7:45), John McKenna, Tom Waterfall (8:10)

Absent: None

Call to Order: Jim Keller called the meeting to order at 7:00 p.m.

Approval of Minutes: Ed made a motion to accept the minutes as presented, Diane Seconded. Motion passed unanimously.

Monthly Budget Report: Hawk reported that we are \$5,818 in the black, which puts us in excellent shape. Lisa suggested that beginning July 1st we keep track of what has been encumbered in order to keep track of our expenses in those programs.

Comments from the Public: None

Commissioner Request: Ed – Renovation at Community Field

Correspondence: None

Old Business:

1. **Halloween Party:** Anne talked with Jr. Women and they are interested in doing some sort of event after dark which includes candy.
2. **Easter Egg Hunt:** Hawk reported that the event was excellent with 300 – 400 in attendance. We had an excellent Bunny this year (Josh Godbout). Thank you to WZBG and the Litchfield Candy Company for helping to make our event a success again this year.
3. **Field Hockey:** The program started April 25th and 25 girls attended. Michael-Lynn Capello is expecting 34 girls this week. LHS varsity Field Hockey Players are helping out.
4. **Shade Structure:** Damage that was incurred during the October Blizzard is being addressed. We have received 2 bids and waiting for more.
5. **Safety Netting:** Hawk is looking for bids for poles and netting. They will go between the Ripley Little League Field and the Playscape. Netting will be 40' wide by 20' tall. Ed suggested that netting mimic the kind used on the shot-put structure at Plumb Hill Playing Fields as it has wonderful longevity. Hawk will also look into chain link netting.

New Business:

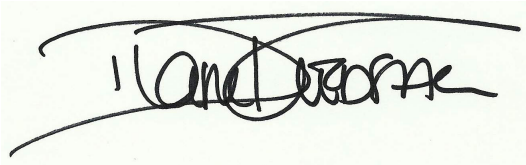
1. **Tri-Town Bathroom Discussion:** Hawk received an email from Jen Parsons

concerning the unsanitary conditions of the Port-a-Potties. Hawk reported that the Port-a-Potties are cleaned twice a week. Helen suggested that Parks and Recreation should incur the expense of fixing the bathrooms not Tri-Town. Tom Waterfall reported that the Port-a-Potties are a bone of contention for Community Field users. Tom was able to obtain information of when a person should most wash hands and they were: After using the bathroom, before and after eating and after touching dirt. At this time there is no running water at Community Field therefore sanitary conditions do not exist. Tri-Town is willing to help get the bathrooms up and running with volunteer hours. Tri-Town would also be willing to lock the bathrooms at night when they are leaving the Field. Ed favors Tri-Town Bathroom use only, Helen made the following motion: We expend up to \$6,000.00, out of our Programming Account, to get the bathrooms at Community Field functional. To work with Tri-Town in their commitment to lock bathrooms, paint and install fixtures. Ann seconded the motion. Discussion: Diane feels that the bathrooms need to open for all users of Community Field. It was also discussed if running water was a necessity during our Summer Day Camp. Hawk will check with Torrington Area Health concerning Summer Camp and what is required for Bathrooms. Diane and Helen will attend the Selectmen's Meeting on Tuesday, May 1st at 5:30 p.m. Motion passed unanimously.

Directors Report: Hawk presented his report.

Adjournment: A motion to adjourn was made by Helen and seconded by Ed. Motion passed, meeting closed at 9:00 p.m.

Respectfully Submitted:

A handwritten signature in black ink on a light green background. The signature is cursive and appears to read "Diane Fredsall".

Diane Fredsall
Secretary